



Johnna Smarr, Acting Director

Office of Purchasing and Supply Services  
Louis Wilson, Sr., Facilities Administration Building  
13300 Old Marlboro Pike, Room 20  
Upper Marlboro, MD 20772  
301-952-6560 Fax: 301-952-6605

August 19, 2020

Notice of Award  
Renewal No. 2

Professional Interpreter Exchange  
9101 Cherry Lane, Suite104  
Laurel, MD 20708  
Telephone: 301.725.3402  
Fax: 301.725.3412  
Email: [linda@pieinc.com](mailto:linda@pieinc.com)

Donna Parks  
Telephone: 301.952.6567  
Fax: 301.952.6605  
Email: [Donna.Parks@pgcps.org](mailto:Donna.Parks@pgcps.org)

**SUBJECT: IFB 065-16 Provide Sign Language Interpreting Services**

**This contract is effective date from August 01, 2020 through July 31, 2021.**


The Board of Education of Prince George’s County is exercising its option to **RENEW** the current contract for one **(1) additional year** on the above-mentioned IFB. This signed agreement is your consummation of the contract renewal. The terms and conditions set forth in the contract award remain the same.

The intent of the contract and renewal is to provide the Board with an expedited means of procuring supplies and /or services at the lowest cost. This contract is for the convenience of the Board and is considered by the Purchasing Department to be a “Non-Exclusive” use contract. The Board does not guarantee any usage. The Board reserves the right to purchase any item/items listed in the price schedule submitted.

**In the event that a new solicitation is issued for these same services this contract renewal will be automatically terminated.**

**See Contract Pricing Sheet on Page 3**

FOR THE BOARD OF EDUCATION OF PRINCE GEORGE’S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983

  
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SIGNATURE  
  
Johnna Smarr  
\_\_\_\_\_  
NAME

Acting Director of Purchasing & Supply Services  
\_\_\_\_\_  
TITLE  
  
08/21/2020  
\_\_\_\_\_  
DATE

*Mark E. Fossett Ed.D.*

08/21/2020

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Mark Fossett

\_\_\_\_\_  
NAME:

Associate Superintendent for Supporting Services

\_\_\_\_\_  
TITLE

*Barry Stanton*

08/21/2020

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Barry Stanton

\_\_\_\_\_  
NAME:

Chief Operating Officer

\_\_\_\_\_  
TITLE

## Contract Pricing Sheet

ITEM	DESCRIPTION	HOURLY RATE	MINIMUM HOURS
1	In-House School Interpreting (typical school day)	\$57.00	3
2	After School Activities ( before 3:30)	\$57.00	2
3	After School Activities (after 3:30)	\$65.00	2
4	Staff Meetings/Trainings (before 3:30)	\$62.00	2
5	Staff Meeting /Trainings (after 3:30)	\$67.00	2
6	Parent/Staff Conferences (before 3:30)	\$62.00	2
7	Parent/Staff Conferences (after 3:30)	\$67.00	2
8	Platform Interpreting Sports Events (evening hours)	\$67.00	2
	<b>School Board Meetings – 2 Interpreters</b>		
9	1 <sup>st</sup> Interpreter	\$72.00	2
10	2 <sup>nd</sup> Interpreter	\$72.00	2
	<b>Requests made with less than 24 hours' notice (no cancellations allowed once filled)</b>	\$72.00	2
	<b>Graduation/Theatre Events – 2 Interpreters</b>		
11	1st Interpreter	\$67.00	2
12	2 <sup>nd</sup> Interpreter	\$67.00	2